



**Little Smiles is a volunteer driven, non-profit 501(c)3 children's charity. Our mission is to help heal hearts and create little smiles by providing gifts and fun activities to children impacted by serious illness, tragedy and trauma.**

The Little Smiles Varsity Board is being formed in order to reach a young population of community members. We will engage in the board development process, build future leaders and support fundraising. This board can serve as an internship, professional development and/or personal development.

### **Why join the Little Smiles Varsity Board?**

- To support an organization's critical work in the community for children
- To play an active role in engaging other young people to support Little Smiles
- To enhance your resume and partake in important community service while gaining a sense of philanthropy.
- To develop leadership skills and the potential to join the Little Smiles Board of Directors in the future.
- To learn more about the vital work of Little Smiles grant writing, advocacy and the art of fundraising.
- To gain a high quality, organized and focused volunteer experience.
- To learn to collaborate with community agencies.
- To enhance your professional network.
- To meet a wonderful group of people and have FUN!

### **Other Benefits**

- Gain understanding of strategic outreach
- Learn how to conduct professional meetings
- Enhance public speaking skills
- Engage in effective group decision-making
- Develop and implement project ideas
- Learn about grant research and application process
- Develop fundraising skills

### **LS Varsity Board Members must:**

- Display an extraordinary commitment to fundraising and advocacy.
- Be an enthusiastic community advocate for the Little Smiles mission, especially among the young professional's community.
- Attend one of Little Smiles events annually.
- Attend regularly scheduled Board meetings, held bi-monthly, and additional committee meetings as needed.



- Actively participate in one of the following Board Committees: \*Executive \*Resource/Fundraising & Special Events \*Marketing \*Membership & Nominations
- Plan and execute at least 2 fundraisers.
- Assist in selling tickets for fundraising events and or raffle tickets.
- Be actively involved in the solicitation of funds to support the organization, its mission and activities.
- Commit to a one-year term with the option to continue involvement after the first term.

**Provide volunteer technical skills in at least one of the following areas:**

- Membership and Nomination
- Web Development
- Website Design/Maintenance
- Newsletter Planning
- Advertising
- Development Planning
- Event Planning
- Grant Writing
- Marketing and Planning
- Public Relations

**LS Varsity Board Member qualifications:**

- Be employed full or part-time and/or enrolled in higher education
- Submit to criminal and child abuse background checks.
- Live within driving distance of Philadelphia, Pa
- NOTE: If skillset is valuable, needed and can be performed remotely, exceptions will be made for someone not living near and around Philadelphia, Pa.
- Must be between the ages of 18-35.

If interested, please submit resume and Letter of Interest to [felix@littlesmiles.org](mailto:felix@littlesmiles.org)